

# Systems

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Selecting the Systems tree option will display a list of all active and inactive Systems for the Customer in the Active Pane.

A System record may be opened for viewing by double-clicking on the System row in the Active Pane. User permissions are required for this option; if the User does not have the appropriate permissions, a System record may not be accessed.

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Right-clicking on the System option will display a list of two options; New System, and Refresh.

- New System - A new System record may be created by selecting this option. User permissions are required for this option; if the User does not have permission to use this function, this option will be grayed-out.
- Refresh - Selecting this option will refresh the list displayed in the Active Pane.

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