

# New Job

Last Modified on 01/20/2023 10:56 am EST

When highlighting a Job in the Open Jobs area of the Active Pane, and selecting the right-click option of New Job, a new Job data entry form will open. If there are no open Jobs for the customer, no right-click options will be available in the Open Jobs area; new Jobs would need to be created by right clicking on the Jobs menu option within the Customer Tree.

If the User does not have the appropriate permissions, they will not be able to create a new Job record.

□