EFT Designed Functionality

Last Modified on 08/19/2024 5:52 pm EDT

Understanding the EFT Process

SedonaOffice is integrated with Forte (a third-party payment processor) for processing of credit card and ACH transactions for customers in the United States and Canada. SedonaOffice customers must have a merchant id issued from Forte to process transactions through SedonaOffice.

Forte provides real-time settlement services for both credit cards and customer bank accounts. Using the fully integrated features within SedonaOffice, processing and collecting bank and credit card transactions is simple, fast and accurate. With SedonaOffice and Forte, generating payment transactions for both recurring and one-time payments, settling the transactions, receiving the payment in your bank account, and posting the transaction to your customers account is seamless and built into the SedonaOffice application.

SedonaOffice provides several options for generating an EFT payment with the use of a customer credit card or customer bank account.

- **Cycle invoices** - If a customer credit card or bank account is flagged to use for recurring transactions, when a cycle invoice batch is posted, a transaction will automatically be added to the EFT Processing list.
- **Single or multiple non-cycle invoices** – A user may open a single invoice and tag a credit card or bank account on file for the customer to process the payment.
- **Automatic payment that will post to the customer's unapplied cash**
- **Automatic payment for a job deposit**

Below is a flow chart showing how EFT transactions move through the entire process.