

Bills Overview and Topics

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Once a bill is received from a Vendor for Inventory Parts or Expense Items ordered on a Purchase Order, you will enter the bill by matching to the Receipt record created when the Purchase Order was received. If your company is not using the SedonaOffice Purchase Orders or Stock Tracking, bills may be entered without going through the matching process. Entering a bill with and without the matching process will be covered in this section.

Follow the topic links below for information related to Vendor Bills.

[Enter a Bill Matching to a Receipt](#)

[Enter a Bill Matching to a PO](#)

[Enter a Bil No Matching](#)

[Edit a Bill](#)

[Delete a Bill](#)
