Comdata Overview and Topics

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Comdata provides an electronic solution, using virtual credit cards, to pay invoices on vendors. Through the SedonaOffice integration you will be able to select the invoices you would like to pay and, with a single click of the mouse, upload these invoices for payment. You will then reconcile these payments and post the resulting transactions to SedonaOffice.

Virtual Card

An electronic representation of a credit card with a sixteen digit card number and expiration date. Vendors run the virtual card exactly like a standard credit card to pay invoices in their system. These are single use card numbers and cannot be reloaded or reused.

Note: Before configuring or using the Comdata integration in SedonaOffice, you must contact your Comdata representative to obtain account credentials and establish your Comdata approved vendor listing. Once you have these items, you can continue with configuring and using the integration. If you do not have a Comdata representative call Comdata at 800-833-8640 for more information.