

Job Expense Type

Last Modified on 01/11/2023 12:34 pm EST

Job Expense Types are used to categorize miscellaneous expenses which are not related to inventory part purchases.

A Job Expense Type is selected when creating a Purchase Order for an Expense Item, and when entering Accounts Payable Bills for Expense Items.

There are six pre-defined records in this table which have a specific purpose within the application; you may not delete or modify these expense types.

- M – Materials
- L – Labor
- C – Commission
- V – Overhead
- O – Other
- TX – Tax

If your company will use WIP for Materials, this is determined by the Job Type setup. When parts are issued to a Job, the M Job Expense Type is automatically selected and recorded with the G/L transaction.

If your company will use WIP for Labor, this is determined by the Job Type or Install Company setup. When Timesheets are entered for a Job, the L Job Expense Type is automatically selected and recorded with the G/L transaction.

If your company will use WIP for Commissions, this is determined by the Job Type or Install Company setup. When commissions are entered for a Job, the C Job Expense type is automatically selected and recorded with the G/L transaction.

If the Job Expense Type of Other is selected on an A/P Bill, the expense will immediately post to the expense account selected on the bill when saved.

Additional expense types may be created to track expenses such as subcontract labor, engineering services, permit and fees, or equipment rentals.

If your company is using WIP accounts, each Job Expense Type you create should be flagged to Use WIP on the setup.

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