Job Custom Fields

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The Job Custom Fields form is an optional part of the Job record. Use this form to enter and track additional information pertinent to the Job.

If any of the fields on this form are highlighted in yellow, this is a required field. If all fields on this form are grayed-out, this indicates your company is not currently using this form.

For SedonaOffice customers using QuoteWerks or WeEstimate quoting software, the Job custom fields may be mapped to the custom fields in these applications.

Note: Checkbox field number 1 is reserved by SedonaOffice for flagging a job when commission has been paid to the salesperson. This custom field works in conjunction with the Commission reports on the Report Manager. This field is not automatically labeled when SedonaOffice is first installed for your company. If your company would like to activate this field, contact SedonaOffice support for assistance.

This is the final step of setting up a new job manually. For more information on next steps on the Job, refer to the Processing a Job topic.

