Create a Transfer Request from a Warehouse Explorer

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To create a Transfer Request from a Warehouse Explorer, follow the instructions below.

1. From the main application menu, navigate to the Inventory module, and select the Warehouses option.

2. The list of Warehouses will be displayed. Double-click on the Warehouse you will be transferring parts from.

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3. The Warehouse Explorer will be displayed. From the Warehouse Tree, click on the Transfers - Open option. In the Active Pane (grid area), right-click and select the Add Transfer option.

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4. The Transfer Request form will be displayed. The remainder of steps is the same as performing a Transfer Request from the Inventory module. Click on the link and begin with step number 4.

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