

SedonaSetup - AR - Alternate Company Address

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The Alternate Addresses is a required setup table. This table defines what company name/address and the remit to name/address which will print on your customer invoices and statements. If you are using multiple branches and have different company names and/or remit to addresses you will create one record for each unique company name and remit to address.

Once these records are created, you will open the Branch setup table and link the appropriate Alternate Company Address record to each **Branch** record.

You also have the ability to add an Overview Message and additional phone numbers that will print at the end of the detailed section on Invoices.

If your company operates under one branch, you will still need to create one entry for the main branch your company will use for all invoices and statement printing. You may modify the existing record to use for your company/branch information.

Note: The Overview Message and additional phone numbers will only print on the Standard and Invoice/Statement invoice forms.

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