

SedonaSetup - GL - Branches

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Each Customer and Site record is assigned to a Branch. A Branch is a means to group your Customer and/or Sites together mainly for financial reporting purposes.

Branches can be used for dividing your Customer and/or Sites geographically, by acquisition, or even type of customer. You must setup a minimum of one Branch in your company. Many reports and processes throughout SedonaOffice use a Branch selection as a means of grouping data.

- **GL Code:** this field is one of three segments of the G/L structure. This field is used for designing reports with third-party reporting tools. You will enter a number value in this field; the number of digits allowable is the length that was assigned for branches in Define G/L Segment and Length setup form.
- **Invoice Address:** This is the address information that will be used on Invoices, Credit Memos and Statements for your Customers. The selections for this field are set up in the [Alternate Company Address setup table](#).

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