

SedonaSetup - SV - Service Custom Field Setup

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The fields that are activated will appear for data entry on the Ticket Custom Fields form which is a tab on the Service Ticket.

Fields are activated by typing in a label in the text box to the right of the Custom Field that will be used. The data saved in these fields may be used for reporting purposes.

Here you may set up tables, which will provide the User with drop-down list of choices, money, text, date, or check box fields. Y

ou may also define whether a field is required. If a field is checked as required, the User creating a new Ticket or modifying an existing Ticket will be required to make a selection or enter information into all required fields.

You also have the option of defining what words will appear on the Custom fields tab on the Service Ticket. This is entered in the Label field at the top of this setup form.

If you choose to set up Table fields, you will need to set up the choices that will appear in the drop-down list for each field activated, in the [Custom Fields Tables 1 through 8](#).

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