

RMR Monthly Detail

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The RMR Monthly Detail and RMR 12 Month Roll-Forward reports were designed to work together.

The RMR Monthly Detail Report lists the changes for any given month. This report shows the previous month's RMR for each invoice item, the changes in recurring and the selected month's RMR. The report includes subtotals, but does not show beginning and ending balances for each reason code.

This report displays information based upon the Site Branch.

Report Selections

Branch - The default is to display data for All Branches. If the data for only certain Branches is desired, you may check the box to the left of each Branch to be included in the report.

- *Hide Inactive Branches* - If data is not to be listed for inactive Branches, select this option.

Option

- *Begin of Month* - When this option is selected, the beginning balance value printed will be as of the first day of the month/year selected for the report.
- *End of Month* - When this option is selected, the beginning balance value printed will be the last day of the month prior to the month/year selected for the report.

Options

- *Break Out by Branch* - If this option is selected, subtotals will be displayed after each unique Branch.
- *Page Break After Branch* - If the Break Out by Branch option is selected and you want a new page to begin after each unique Branch, select this option.
- *Break Out by Item Type* - The Effective Date is the Recurring Line Start Date. If this option is selected, amounts are grouped by Item Type.
- *Break Out by Reason Code* - The Created Date is the date on which the recurring line was added, cancelled, increased or decreased. If this option is selected, amounts are grouped by Reason Code.

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