Miscellaneous Invoices Overview

Last Modified on 01/09/2023 5:25 pm EST

Miscellaneous invoices are created from the Accounts Receivable/Invoicing option from the Main Application menu or may be created from a Customer Explorer record. The User may invoice the customer for items, parts or a combination of items and parts. If your company is using stock tracking and parts are listed on the invoice, the inventory will be relieved from the warehouse selected in the header of the invoice form.

Invoicing from Accounts Receivable/Invoicing and the Customer Explorer will be covered in this section.

When would a miscellaneous invoice be used?

Miscellaneous invoices may be created for several different situations including:

- ·Over the counter part sales
- · Permits & Fees
- · Invoicing a customer for NSF charges
- · Should have invoiced for charges on a Service Ticket, but the ticket was closed without invoicing (you can link a miscellaneous invoice to a never-billed Service Ticket).
- · Parts used on a service ticket were not invoiced on the Service Invoice and you need to invoice the customer and relieve inventory.

Follow the topic links below for instructions and additional information related to Miscellaneous Invoices.

Miscellaneous Invoice Form Definitions

SedonaSetup

How to Create a Miscellaneous Invoice from the Customer Explorer