## Sedona-X Mobile: Locating a Job

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## Locating a Job

After logging into the Sedona-X mobile app a welcome screen will appear. Choose the hamburger menu on the left side of the screen.



A vertical menu will appear on the left side of the screen. Choose the **Jobs** option.



Any open jobs will automatically appear on this screen.



Choosing the closed or open options at the bottom of the screen will preselect all jobs with that status.



Using search will also allow you to find a job. You can choose the filter option at the top of the screen to the left. Filter either by site name, job number, or site address.

11:05	
SedonaOffice	Jobs
C Search Site Name or Job Number +	
# 3899	Parts
Pineapple Farms 555 PineApple Drive	ACC-Res_Copy_Copy Access - Residential
Search	3
Search by: Site Name Job Number Sort Order ASC Cancel	) Site Address
# 5116-9	Parts
Elizabeth Arrington Beach 4455 Beachside Blvd	House CCTV-Res Elizabeth Arrington - Pool House9
Open	Appointments Closed

Once you have selected the correct filter the jobs screen will appear. Choose which job you want to work in.

## Want to see a video on searching for a Job in the Sedona-X mobile app?

https://youtu.be/L0KCenbZ2NY