

SedonaWeb 2.0 First time log in for SedonaWeb Legacy customers

Last Modified on 11/07/2023 8:03 am EST

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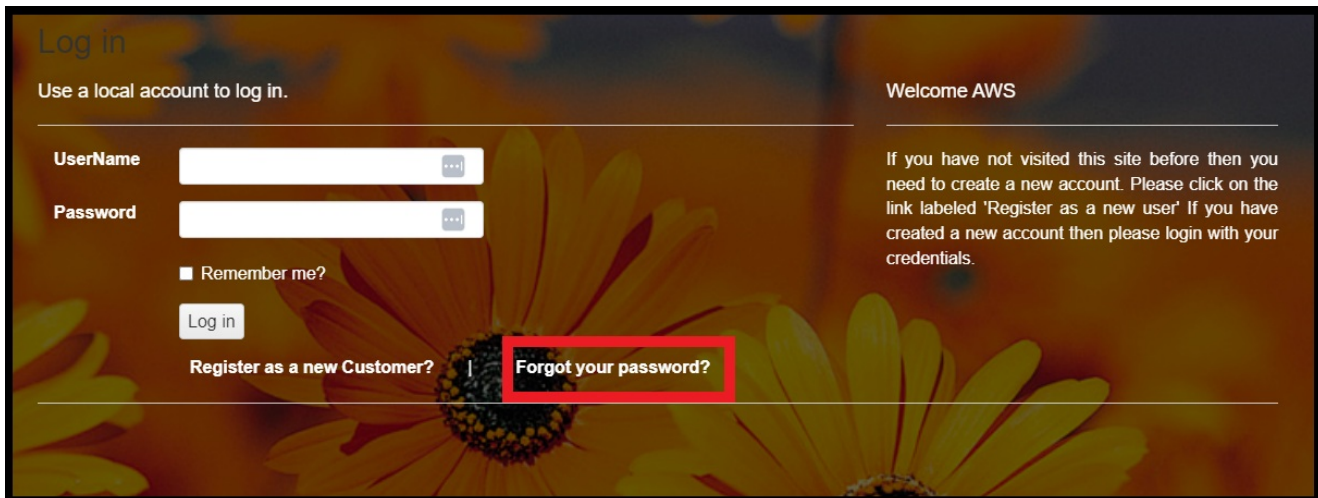
**Ensure that your company admin has updated the SMTP/Email preferences for the endpoint. These settings must be correct in order to receive the forgot your password emails from Sedona Web 2.0.

How to Log into SedonaWeb 2.0 for the first time:

If you have a SedonaWeb Legacy account already, you will need to follow the below steps to log into the new portal using your old account.

Step 1:

Use the 'Forgot your password?' link rather than the 'Register as a new Customer?' link.



Step 2:

Use the link in the red box below named "to attempt resetting your password using your original user name." This should allow you to get a log in for SedonaWeb 2.0 without generating a new email contact.

Forgot your password?

Enter your email. Submit

Email

If your email address is not found, click on the following link: [to attempt resetting your password using your original user name.](#)

Step 3:

On the next page, fill out the information and select 'Submit.' You should receive an email to the email address you have on file and completing that email should update your account to allow you to log into the new portal.

Forgot your password?

Enter your User Name and Customer Number to reset your password. Submit

A password reset link will be sent to the email address you specify.

User Name *

Customer Number * ?

Email *

Confirm Email *