How to Find Invoice Number Range in a Cycle Batch Using SQL

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This process will go through the steps to find the invoice number range in a specific cycle batch that has be completed. The steps where completed in SedonaOffice version 6.2.0.14.

OVERVIEW

When trying to find an invoice that was posted in a specific cycle batch the steps below will help in that process.

Steps:

1.Click on Accounts Receivable – Cycle Invoicing

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2.Once the window opens, click on Show Posted Cycles

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3.Look at the cycle batch(es) that the invoices may be located and notate the Cycle numbers. In our example: 428, 429, 430

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4.Click on SQL to open the SQL Query Window

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5.Type in the following SQL Command

Select * form AR_Cycle where Cycle_ID in (429,429,430) -- Enter or click on Green Arrow

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6.The Results will fill in the bottom of the window. These will show the First – Last invoices numbers and the Post Count of each batch queried

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