

4 Ways to Advance the Next Inspection Date

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The **Next Inspection At** field controls **when** the Next Inspection date field updates. But it does**not** control what that date will be updated to.

For example, for a monthly inspection due June 1st, the next inspection date will be July 1st. None of the following options will change that. The next inspection date **will be** July 1st. What the following options tell the system, is **when** you would like the date to advance to July 1st.

Do you want it to update...

1. When the June ticket is created? – If so, select Ticket Created (this is the default).
2. When an appointment is added to the June ticket? – If so, select Ticket Scheduled.
3. When the June ticket is resolved? – If so, select Ticket Resolved.
4. When the June ticket is closed? – If so, select Ticket Closed

This is important because the July 1st inspection ticket cannot be generated until the next inspection date is updated to July 1st.
