

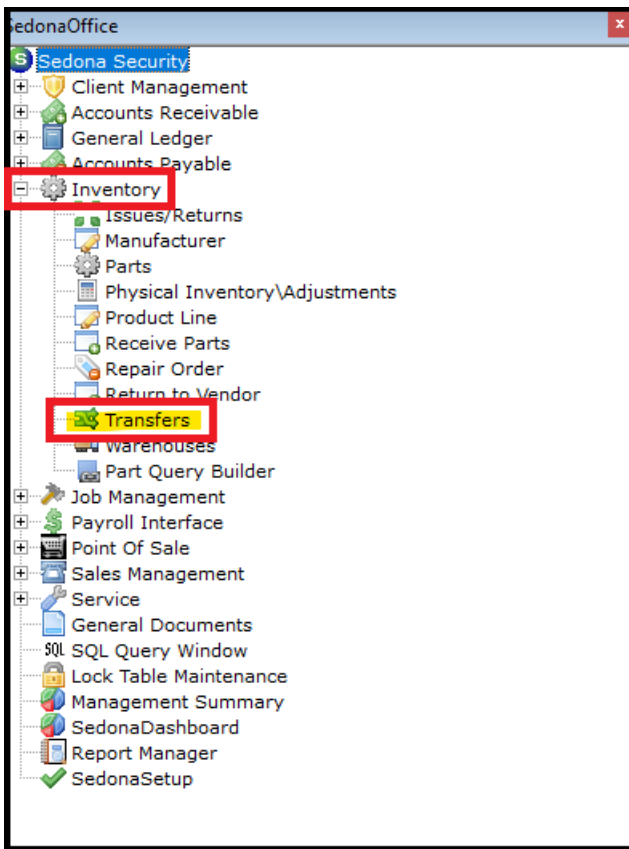
# How do I delete a Transfer Request?

Last Modified on 10/18/2024 12:19 pm EDT

Sometimes, you will need to delete a transfer rather than editing the transfer.

To do so:

1. Select Transfer from the Inventory menu in the tree



2. Select the transfer you wish to delete; click Yes

Transfer Requests

Request # 84    Open    Warehouse < All Warehouses >

Request #	Date	From Warehouse	To Warehouse	Reference	Memo	Status	State
144	12/30/1899	*Main-MI	*Main-OH			Requested	Open
64	8/21/2014	*Main-MI	M104			Shipped	Open
65	8/22/2014	*Main-MI	MI-Cust Repair		Testing	Shipped	Open
72	10/9/2014	*Main-MI	*Main-OH			Shipped	Open
73	12/18/2014	*Main-MI	*Main-OH		stock	Requested	Open
78	4/9/2015	*Main-MI	*Main-OH			Requested	Open
79	4/9/2015	*Main-OH	*Main-MI			Requested	Open
80	7/2/2015	*Main-MI	M1999			Shipped	Open
83	8/25/2015	*Main-MI	*Main-OH			Requested	Open
84	8/26/2015	M100	M101		For Service Ticket	Requested	Open
85	8/26/2015	*Main-MI	*Main-OH			Requested	Open
86	8/26/2015	*Main-MI	*Main-OH	TKT #2433		Requested	Open
87	8/26/2015	*Main-MI	*Main-OH			Requested	Open
90	9/21/2015	*Main-MI	*Main-OH	Job #1088		Requested	Open
91	9/24/2015	*Main-MI	*Main-OH		Whatever	Requested	Open
93	10/12/2015	*Main-MI	*Main-OH			Requested	Open
96	10/13/2015	*Main-MI	Alarmists			Requested	Open
111	2/12/2016	*Main-MI	Jenine's Truck			Requested	Open
112	2/17/2016	*Main-MI	Meeka			Requested	Open
115	2/17/2016	*Main-MI	Meeka			Requested	Open
122	2/22/2016	*Main-MI	*Main-OH			Requested	Open
128	5/10/2016	*Main-MI	Meeka			Requested	Open
129	5/11/2016	*Main-MI	*Main-OH	TKT #2554		Requested	Open
131	5/20/2016	Alarmists	Alpha		test	Requested	Open
179	1/19/2018	*Main-MI	M100		Test partial receipt	Requested	Open
193	11/8/2022	*Main-OH	Alabama			Requested	Open
200	4/12/2023	*Main-OH	A RENEE WAREHOUSE			Shipped	Open
204	10/19/2023	A RENEE WAREHOUSE	*Main-OH		HELP ME !	Requested	Open

Transfer Requests

Request # 92    Open    Warehouse < All Warehouses >

Request #	Date	From Warehouse	To Warehouse	Reference	Memo	Status	State
144	12/30/1899	*Main-MI	*Main-OH			Requested	Open
64	8/21/2014	*Main-MI	M104			Shipped	Open
65	8/22/2014	*Main-MI	MI-Cust Repair		Testing	Shipped	Open
72	10/9/2014	*Main-MI	*Main-OH			Shipped	Open
73	12/18/2014	*Main-MI	*Main-OH		stock	Requested	Open
78	4/9/2015	*Main-MI	*Main-OH			Requested	Open
79	4/9/2015	*Main-OH	*Main-MI			Requested	Open
80	7/2/2015	*Main-MI	M1999			Shipped	Open
83	8/25/2015	*Main-MI	*Main-OH			Requested	Open
84	8/26/2015	M100	M101		For Service Ticket	Requested	Open
85	8/26/2015	*Main-MI	*Main-OH			Requested	Open
86	8/26/2015	*Main-MI	*Main-OH	TKT #2433		Requested	Open
87	8/26/2015	*Main-MI	*Main-OH			Requested	Open
90	9/21/2015	*Main-MI	*Main-OH	Job #1088		Requested	Open
91	9/24/2015	*Main-MI	*Main-OH		Whatever	Requested	Open
93	10/12/2015	*Main-MI	*Main-OH			Requested	Open
96	10/13/2015	*Main-MI	Alarmists			Requested	Open
111	2/12/2016	*Main-MI	Jenine's Truck			Requested	Open
112	2/17/2016	*Main-MI	Meeka			Requested	Open
115	2/17/2016	*Main-MI	Meeka			Requested	Open
122	2/22/2016	*Main-MI	*Main-OH			Requested	Open
128	5/10/2016	*Main-MI	Meeka			Requested	Open
129	5/11/2016	*Main-MI	*Main-OH	TKT #2554		Requested	Open
131	5/20/2016	Alarmists	Alpha		test	Requested	Open
179	1/19/2018	*Main-MI	M100		Test partial receipt	Requested	Open
193	11/8/2022	*Main-OH	Alabama			Requested	Open
200	4/12/2023	*Main-OH	A RENEE WAREHOUSE			Shipped	Open
204	10/19/2023	A RENEE WAREHOUSE	*Main-OH		HELP ME !	Requested	Open

Transfer Request #92

Warehouse Selection

From Warehouse: \*Main-MI

To Warehouse: M100

Memo:

Request Date: 9/24/2015

In Process Date:

Shipped Date:

For Job/Ticket: None

Reference:

Part Selection

Part Code	Source Qty	Dest Qty	Req Qty	Serial Number	Lot Number	Co
4WTAB	0	0	3			St
386W3	0	-1	1			St
R160	111	-1	1			St
69ND80DRHO	11	-1	1			St
995a	0	0	2			St
ULT1270	0	4	1			St

Are you sure you want to delete the selected transfer request?

Yes No

Delete Save Save/Receive Close

3. Select the Delete button when it appears

Transfer Request #84

**Warehouse Selection**

From Warehouse: M100  
To Warehouse: M101  
Memo: For Service Ticket  
Request Date: 8/26/2015  
In Process Date:  
Shipped Date:  
For Job/Ticket: None  
Reference:  
 Bring Quantity Up to Minimum  
 Bring Quantity Up to Maximum  
 Manual Transfer

**Part Selection**

Part Code:  
Transfer Quantity:  
Serial Number:  
Lot Number:  
New Add

Part Code	Source Qty	Dest Qty	Req Qty	Serial Number	Lot Number	Co
995LR*F.g.h.h	0	2	2	0	2	Sta
NAPRP2000LCD	0	3	2			Sta

Delete Save Save/Receive ... Close