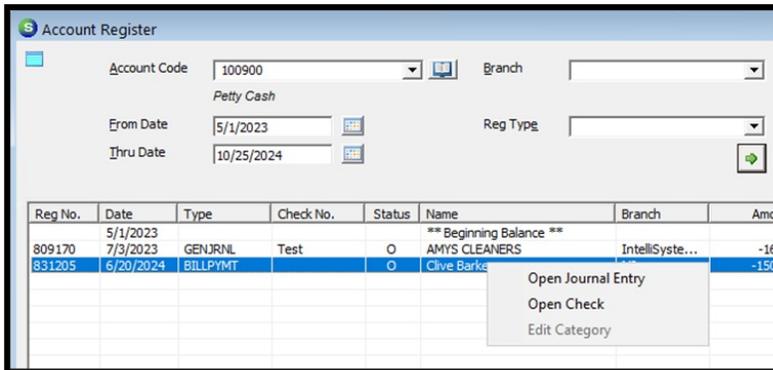# How to Provide Access to Edit Checks from the GL Register
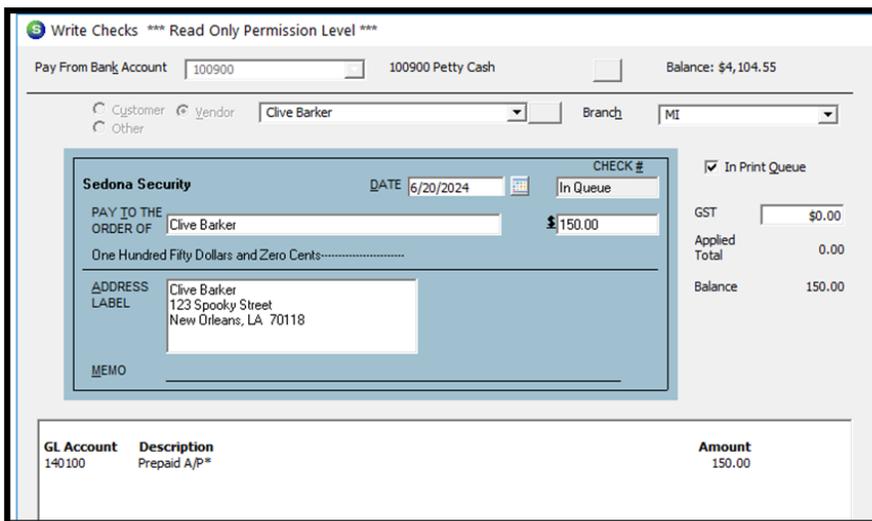
Last Modified on 03/03/2026 1:30 pm EST

How do we provide access to allow users to edit checks from the GL Register?

Right click on the register and see the Open Check option.

When opened, the check cannot be edited and only displays the information associated with the check.

Resolution:

The issue is likely due to permissions.

1. In SedonaSetup, go to User Groups and find the user group of the user or users experiencing this.
2. Scroll to the AP module and locate a permission called Edit Existing Transactions.
3. If it is unmarked, mark it and click Apply to save the change.

4. Have those impacted log out of SedonaOffice and go to the Account Register.
5. Right click on the entry again and select Open Check.
6. The check view will now be editable.