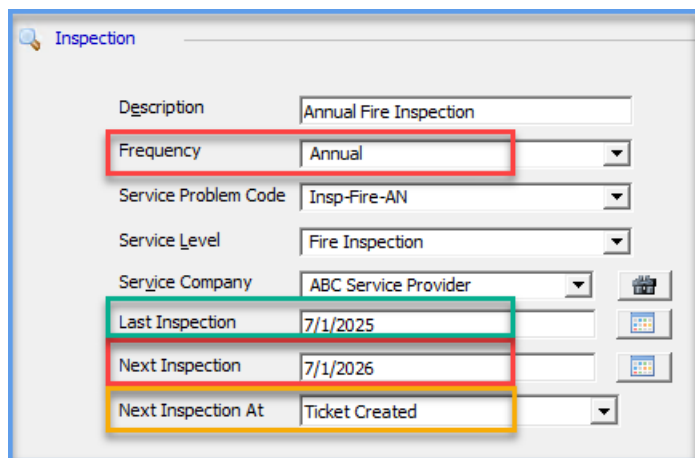


How the Next Inspection Date is Determined and How it Advances on Inspection Records

Last Modified on 06/29/2026 4:08 pm EDT

The below information is used to help better understand how the different fields within an Inspection Record work to Determine the Next Inspection Date and/or How the Next Inspection Date Advances.



The screenshot shows a form titled "Inspection" with the following fields and values:

Description	Annual Fire Inspection
Frequency	Annual
Service Problem Code	Insp-Fire-AN
Service Level	Fire Inspection
Service Company	ABC Service Provider
Last Inspection	7/1/2025
Next Inspection	7/1/2026
Next Inspection At	Ticket Created

Color-coded highlights in the image: Frequency (red), Last Inspection (green), Next Inspection (red), and Next Inspection At (yellow).

FREQUENCY – This field determines **HOW** the Inspection Record will generate the Next Inspection Date. Examples: Monthly, Quarterly, Semi-Annual, Annual, etc.

NEXT INSPECTION DATE – The System uses the Current Inspection Date + FREQUENCY to determine what the Next Inspection Date will advance **TO**.

NEXT INSPECTION AT – This field only determines **WHEN** the Current Next Inspection Date will advance to the Next Inspection Date on the Inspection Record.

- **Ticket Created** – this is the default. When the current Inspection Ticket is created the Next Inspection Date will advance on the Inspection Record.
- **Ticket Scheduled** – When an Appt is added to the current open Inspection Ticket
- **Ticket Resolved** – When the current Inspection is Resolved.
- **Ticket Closed** – When the current Inspection is closed.

LAST INSPECTION DATE - This field displays the Date the Last Inspection Ticket was completed and updates once the current Inspection Ticket is closed.

This field **DOES NOT** determine what the Next Inspection Date will be.

EXAMPLE #1:

Inspection

Description: Quarterly Fire Inspection

Frequency: Quarterly

Service Problem Code: INSP-Fire-QT

Service Level: Fire Inspection

Service Company: ABC Service Provider

Last Inspection: 5/15/2026

Next Inspection: 7/1/2026

Next Inspection At: Ticket Created

The **FREQUENCY** is set to - Quarterly

The **NEXT INSPECTION DATE** is currently 7/1/26

The **NEXT INSPECTION AT** is set to Ticket Created

The **LAST INSPECTION** was completed on 5/15/26 for the April 2026 Inspection.

In this example, the **Next Inspection At** setting is configured as **Ticket Created**.

When the current Inspection Ticket is created for **July 1, 2026**, the system automatically updates the Next Inspection Date to **October 1, 2026**.

Inspection

Description: Quarterly Fire Inspection

Frequency: Quarterly

Service Problem Code: INSP-Fire-QT

Service Level: Fire Inspection

Service Company: ABC Service Provider

Last Inspection: 5/15/2026

Next Inspection: 10/1/2026

Next Inspection At: Ticket Created

This occurs because:

The inspection **Frequency** is set to **Quarterly**.

The current **Next Inspection Date** was **July 1, 2026**.

The **Next Inspection At** setting instructs the system to advance the inspection schedule as soon as the ticket is created.

As a result, when the July 1, 2026, Inspection Ticket is generated, the system immediately calculates and updates the next due date to October.

The screenshot shows the 'Inspection' form with the following fields and values:

Description	Quarterly Fire Inspection
Frequency	Quarterly
Service Problem Code	INSP-Fire-QT
Service Level	Fire Inspection
Service Company	ABC Service Provider
Last Inspection	5/15/2026
Next Inspection	10/1/2026
Next Inspection At	Ticket Created

The Inspection Ticket was closed on **June 15, 2026**, so the **Last Inspection Date** is updated to **6/15/26**.

The Next Inspection Date remains 10/1/26.

The screenshot shows the 'Inspection' form with the following fields and values:

Description	Quarterly Fire Inspection
Frequency	Quarterly
Service Problem Code	INSP-Fire-QT
Service Level	Fire Inspection
Service Company	ABC Service Provider
Last Inspection	6/15/2026
Next Inspection	10/1/2026
Next Inspection At	Ticket Created

EXAMPLE #2

The screenshot shows a form titled "Inspection" with the following fields and values:

Description	Annual Fire Inspection
Frequency	Annual
Service Problem Code	Insp-Fire-AN
Service Level	Fire Inspection
Service Company	ABC Service Provider
Last Inspection	4/15/2025
Next Inspection	4/1/2026
Next Inspection At	Ticket Closed

Color-coded highlights in the image: Frequency (red), Last Inspection (green), Next Inspection (red), and Next Inspection At (orange).

The **FREQUENCY** is set to – Annual

The **NEXT INSPECTION DATE** is currently 4/1/26

The **NEXT INSPECTION AT** is set to Ticket Closed

The **LAST INSPECTION** was completed on 4/15/25

In this example, when the current Annual Inspection Ticket is CLOSED, the system automatically updates the **Next Inspection Date** to 4/1/27.

This occurs because:

The inspection **Frequency** is set to **Annual**.

The current **Next Inspection Date** was 4/1/26.

The **Next Inspection At** setting is **Ticket Closed**.

As a result, once the April Inspection Ticket is closed, the **Next Inspection Date** is automatically updated to 4/1/27.

The **Last Inspection Date** also updates to 6/15/26 which is when the ticket was closed.

Inspection

Description	Annual Fire Inspection
Frequency	Annual
Service Problem Code	Insp-Fire-AN
Service Level	Fire Inspection
Service Company	ABC Service Provider
Last Inspection	6/15/2025
Next Inspection	4/1/2027
Next Inspection At	Ticket Closed